



KINSTON PUBLIC SERVICES

Buildings & Grounds, Business Office, Electric, Engineering, Environmental Services,
Fleet Maintenance, Meter Reading, Stormwater, Streets, Wastewater, and Water

Kinston, the right place ... Kinston Public Services, the right choice.

- REQUEST TO CHANGE UTILITY BILL DUE DATE -

24-hr Customer Service
(252) 939-3282

Today's date: _____

Customer/Premise #: _____

Current Due Date: _____

Requested Due Date: _____

Reason: _____

Customer's Signature: _____

The Kinston Public Services Business Office Administrator will audit the above account to determine if the due date can be changed. You will receive a completed copy of this form, with the results, after the audit is completed.

If your due date is changed and you fail to make payment by your new due date at any time, this agreement will be voided and you will be reverted back to your original due date.

Request:

Approved: _____ Effective Billing Date: _____

Denied: _____ Reason Denied: _____

Business Office Administrator: _____

Mail form to: City of Kinston
Attn: Justin Boyette
PO Box 339
Kinston, NC 28502