



# CITY OF KINSTON

Inspections and Code Enforcement Division  
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## OFFICE USE ONLY

APP No: \_\_\_\_\_

P.D. \_\_\_\_\_

PT: \_\_\_\_\_

## BUILDING PERMIT APPLICATION (Revised July 1, 2021)

Applicant or Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project Type: (check one)

New \_\_\_ Addition \_\_\_ Renovation \_\_\_ Garage \_\_\_ Storage \_\_\_ Other \_\_\_

Proposed Use: (check one)

Single Family \_\_\_ Duplex \_\_\_ Townhouse \_\_\_ Condominium \_\_\_

Business \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Other \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Owner Phone#: \_\_\_\_\_

Owner's Present Address: \_\_\_\_\_

General Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe proposed work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Effective April 1, 2013** North Carolina law requires appointment of lien agent. Contractors and subcontractors then give notice they are working on the project). Appointments are not required for:

(1) Improvements under \$30,000 or

(2) to the owner's existing residence, or

(3) for public building projects. For more information: [www.liensnc.com](http://www.liensnc.com)

