

Minutes  
Kinston City Council  
Monday, October 2, 2017  
Regular Meeting at 5:30 pm

Mayor BJ Murphy called the City Council meeting to order at 5:33 pm.

Pastor Matthew Streeter, Star of Bethlehem Church, led the prayer followed by the Pledge of Allegiance. Pastor Streeter asked for a moment of silence for the victims of Hurricanes Harvey and Irma and also for the victims of the mass shooting in Las Vegas.

Those present: Councilmembers Sammy Aiken, Wynn Whittington, Felicia Solomon, Joseph Tyson, Mayor Pro Tem Robert Swinson and Mayor BJ Murphy

Also present: Tony Sears, City Manager and James Cauley, City Attorney

**ADOPTION OF THE AGENDA**

Councilmember Tyson made the motion, seconded by Councilmember Aiken and upon a unanimous vote the agenda was adopted.

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| <b>CITIZEN COMMENT</b> |
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| <b>PRESENTATION AND RECOGNITIONS</b> |
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**1. Recognition of East Carolina University Students.....Mayor Murphy**

Mayor BJ Murphy stated he met with the East Carolina University Students earlier, but they had to return to Greenville due to other obligations.

**2. Recognition of the Police Department’s Intern.....Alonzo Jaynes**

Alonzo Jaynes, Police Chief, stated a year ago we talked about identifying the root causes of crime, early intervention and being thoughtful of victims of violent crimes. Our intern is the final piece to that puzzle. She will help us accomplish some of our goals. Jessica Bryant is a local resident and is a Masters degree student in social work at North Carolina Central University in Durham, NC. She has Bachelor degrees in Psychology and Criminal Justice and a Masters in Education. Her internship will last until April 2018, and at that time we will have an option to extend. She has experience as a lead special education teacher and was an Intellectual and Developmental Disabilities Care Coordinator. She will serve as a social work intern which gives her an active role in the Police Department and she will be a liaison between police, community

and other social service agencies. Her primary focus will be domestic violence, and she will also assist with juvenile crime intervention. We are excited to have her as part of the team.

Jessica Bryant, Intern, stated she is excited to be here. She knew that she wanted to make a change but did not quite know how, and she knew it wasn't in the classroom. She needed to be hands on and out in the community. Now she has the opportunity to do so, and she is excited about it. She thanked everyone for being very welcoming.

**3. Recognition of Eric Scott Hardison and Timothy Butler with Public Services' Electric Division for providing mutual aid in Lakeland Florida in response to Hurricane Irma.....Rhonda Barwick**

Rhonda Barwick, Public Services Director, introduced Scott Hardison and Timothy Butler who have worked in the Electric Division for several years. In September Hurricane Irma had catastrophic effects in Florida and other states, and at the peak nearly 7 million customers were without power. Kinston is a member of the North Carolina Eastern Municipal Power Agency (NCEMPA), and Florida has a similar agency. Through the mutual aid agreement, NCEMPA sent crews to Florida and these two gentlemen volunteered.

Timothy Butler stated it was a great honor to go to Florida and be able to represent the City of Kinston and help those folks with their power.

Scott Hardison, stated it was an honor to go represent the City of Kinston. It was very humbling to help because their lives were on hold. It was a good experience and he is ready to go back any time they need the help.

Mayor Murphy thanked the gentlemen and their families for their sacrifice, and expressed his appreciation for their service to the community.

**4. Recognition of Star of Bethlehem Church for their assistance in obtaining surveys for CDBG grant for Lawrence Heights Subdivision.....Rhonda Barwick**

Rhonda Barwick, Public Services Director, stated the City has been pursuing grants and loans to replace all of the water and sewer lines in the Lawrence Heights subdivision. The CDBG portion required income surveys, and we needed 70% of the residences to complete the survey to qualify for the grant. Kinston Teens got us started, and they are now back in college, but we will include them in the celebration once we hear back from the grant. The Star of Bethlehem Church picked up the baton after Kinston Teens, and they got us 70% of the surveys.

Steve Miller, Assistant Public Services Director, stated in July we started with Kinston Teens trying to get the surveys completed. In August we were looking for a place to have a public meeting in the neighborhood, and Pastor Streeter was gracious enough to offer Star of Bethlehem. We had a good turnout, but we were still very short of our goal. Ms. Willie Williams approached Mrs. Barwick about getting the church to help. Mrs. Williams and Pastor Streeter got the congregation together, and actually exceeded the goal. Not only did we exceed the number of surveys with 166, but we also exceeded the minimum requirements for CDBG as far as the

income threshold, so we qualify. All of the paperwork was turned in Friday and we expect to hear the results in January and everything looks good.

Ms. Willie Williams stated she wanted to let everyone know that this was a collaborative effort because the community partnered with Star of Bethlehem Church. Kinston Teens were our forerunners by putting notes on doors and inviting the residents to the church. We thank the City for putting up signs and advising residents that the survey team would contact them. We thank the people in the neighborhood for coming to the door, inviting us into their homes and completing the surveys. Councilmember Aiken joined us and knocked on doors. A couple of the NAACP members joined us. The children from the neighborhood helped us by letting us know who was home and what time residents would be home; they were the officials in the neighborhood. We thank the Lawrence Heights community because this was an effort that could not be done without the community being receptive to us. Star of Bethlehem reached out and bought us in and organized us, provided golf carts, water and kept us motivated to get the job done. The grant was done through the people, our wonderful citizens. We all got together and we all made it happen for the Lawrence Heights subdivision.

Pastor Matthew Streeter stated it was a great effort, and we appreciate the opportunity. We saw a need in the community and we wanted to help meet that need and instill relations from the church to the community. While we were in the community, we did find out there were a lot of things there that we uncovered that also need to be addressed. We are striving to be a beacon light for the community as best we can, and we appreciate all the effort. The list of individuals who helped is too long to try to remember to thank, but there was a lot of effort. We thank the City for calling on us, and we want to be able to meet the need again when we are called upon.

Pastor Streeter announced that on October 21<sup>st</sup> from 1:00 to 4:00 our effort to connect with the community will continue and we will have Jazz on the Lawn. He would like to have some of the City officials present.

Mayor Murphy stated the downside of doing such a good job is that you get volunteered more often. We really appreciate your leadership on this task. It means a lot to have a church that you can call on to get some things done.

**MINUTES**

**Consider approval of the minutes of the City Council meeting held on Monday, September 18, 2017.....Monique Hicks**

Councilmember Tyson made the motion, seconded by Mayor Pro Tem Swinson and upon a unanimous vote the minutes were approved.

**ACTION AGENDA**

**1. Consider the award of a bid for Phase II of the Grainger Stadium Improvements  
.....Galen Treble**

Tony Sears, City Manager, stated this item will be place on the next agenda. We thought we would have some information that we have not received.

Mr. Sears added the City has an agreement with the Wood Ducks that we would spend \$1.625 million on Grainger Stadium, and there was a kicker that within three years we would add an additional \$250,000. If the Wood Ducks extend the lease another two years there would be another \$200,000. Our costs are higher than we anticipated, so the Wood Ducks are willing to have the conversation about extending the lease full term and pulling the money forward to complete this project. It does not change the financial scope of the project, but it would change when we would allocate the funds for those projects. We would look at borrowing funds which would not affect our payment. We need to have the project completed by the start of the season.

Mayor Murphy confirmed that the contract would be extended from twelve years to fourteen years, and confirmed this will be discussed at a later meeting.

**APPOINTMENTS**

**1. Consider three appointments to the Planning Board.....Adam Short**

Adam Short, Planning Director, stated we have three vacancies on the Planning Board and we have five applicants for consideration.

Mayor Murphy stated based on the applicants, some had alternate Boards on which they would like to serve. We have three vacancies on the Planning Board, one vacancy on the Historic District Commission, and one vacancy on the Utilities Advisory Commission.

Councilmember Tyson asked for a description of the role of the Planning Board. Mr. Short stated the Planning Board provides recommendations on certain items and review primarily for consistency with the zoning ordinances. The Planning Board also functions as the Board of Adjustments (BOA) which we updated in the Unified Development Ordinance (UDO). The BOA primarily reviews variances from the ordinances. If you wanted to build a house on a lot and you couldn't meet the setbacks, you would apply for a variance to the BOA. The Planning Board provides recommendations for rezonings and conditional use permits for our consistency with our zoning ordinances.

Councilmember Solomon stated this is her first time going through the process of selecting from submitted applications. She thought that the recommendations came from the Boards or Commissions to the City Council. She wanted to know, for the sake of clarity, if the process is only for the Planning Board or a new process.

Mr. Short stated we have never received this large of a group of applicants at one time, and we have had an influx of interest. As long as he has been the Planning Director, the Planning Board has not made recommendations on perspective members. Tony Sears, City Manager, added that the applications are not screened by the boards before they come to City Council.

Councilmember Solomon stated that when she was first elected to City Council, there were concerns about how to become a part of the Boards and Commissions and people felt there was a lack of information about the process.

Mr. Sears explained that anyone interested should request an application, fill out the application and return it to the City and it is brought to the City Council.

Councilmember Tyson stated the Planning Board is different than other boards because it is a quasi-judicial board. With the recommendations that they make, the City could go to court. So when he looks at applicants, he looks at their qualifications and expertise in any particular area. We have five applications for three seat and some of the applicants have second priorities so they can be placed on other boards based on their priorities. We can select three for the Planning Board and recommend the others for either the Historic District Commission or the Utilities Advisory Commission.

Councilmember Solomon asked when did the vacancies for the HDC and the UAC become available.

Mr. Sears stated the UAC has had a vacancy for some time. People asked why are there vacancies on these boards and commissions, and it is because they don't meet monthly. They are typically not policy setters. It is public participation in the process to help make sure things are being done right, but it is ultimately the City Council that makes all the final decisions. He gave the example of when an electric rate increase is taken to the UAC, even if they recommend not implementing the increase, City Council make the final determination. The UAC meets three to four times a year, but they know that they don't get to make final decisions. Some people are ok with that, and others are not. Once they find out that they don't have any policy making power, it makes it difficult to fill the vacancies.

Councilmember Solomon stated if we have citizens who want to serve on the boards, we need to give them the chance and opportunity. When people want to be involved, we need to give them the opportunity. She thought that the nominees for the boards and commissions had been voted on by the perspective groups and then City Council voted on their selection(s). Mr. Sears stated we would be happy to do that if that is what City Council wants. He added that also the UAC and the Planning Board have not met in months.

Councilmember Solomon stated she isn't clear on the boards having vacancies, "for a while" and what that means. Mr. Sears stated it is from the lack of applicants for the specific boards. Mr. Short added that these are all recent applications.

Councilmember Tyson stated the application asks for the applicant to prioritize 1-4 for which boards they have interest. With the list that we have, Ms. Koonce, Mr. Edwards and Mr.

Edwards all have their number one priority as the Planning Board, so he would recommend those three to the Planning Board. Mr. Davis has his priorities as the Planning Board and the UAC, so since the Planning Board will already be filled, he should be appointed to the UAC. Mr. Baker’s number one priority was the Planning Board, but his number two was the Historic District Commission and that is the process of how he sees making the appointments.

Councilmember Aiken asked about the City Council selecting three from the five and having them tabulated for the top three for the Planning Board.

Mayor Murphy stated City Council could select individually for the boards or City Council could just take one vote and take care of all of it.

Councilmember Tyson made the motion to appoint Ms. Koonce, Mr. Edwards and Mr. Edwards to the Planning Board, Mr. Davis to the UAC and Mr. Baker to the HDC, seconded by Councilmember Solomon and upon a unanimous vote the appointments were approved.

Mayor Murphy asked that we review the current application and make sure we are clear on the process on the application.

Mayor Pro Tem Swinson stated we received another late application this evening from Ms. Jessica Lyles, and we explained to her that the cut off had passed but she would be considered later.

Councilmember Aiken stated he is often stopped in the community and asked various questions on why things are or are not done a particular way, and he always encourages the citizens to get involved.

**2. Consider the reappointment of Jimmy Cousins to the Neuse Regional Water and Sewer Authority’s Board of Directors for a one year term expiring August 2018**  
.....**Monique Hicks**

Monique Hicks, City Clerk, stated that the NRWASA asked that Mr. Cousins be reappointed only for a year.

Mayor Pro Tem Swinson made the motion, seconded by Councilmember Aiken and upon a unanimous vote the appointment was approved.

**INFORMATION AND UPDATES**

**1. Update on Emma Webb Pool.....Galen Treble**

Galen Treble, Interim Parks and Recreation Director, stated Emma Webb pool has been deteriorating at a slow pace for several years. It was built in 1933, and we have had water leaking through the cracks. About four years ago we did major work, and we patched the area and it made a small difference. In August, we were not able to maintain the quality of water and we closed the pool a couple of weeks early. We hired a dive team to exam the cracks and the

structure of the pool, and it was determined that the pool could not be patched or repaired. We got an estimate for a new smaller pool in the same area. It will have a zero entry, spray features and will serve small children. It will be a maximum of 5-1/2 feet instead of 8' and it will allow diving. We now have a striving swim team, the King Fish. It will cost around \$450,000 just for the pool and does not include additional concrete, fence, pump house structure or the bath house. Staff could do demolition for the project. The project would take 4 months with the idea of opening the second week of June. If that is not possible the other option would be to move some of our swimming to Holloway, but that will not accommodate the volume of Emma Webb. This project has not gone out for bid, and we only have a rough estimate.

Councilmember Tyson asked how much for the total project. Mr. Treble stated around \$700,000 and that includes the electricity and the poles which all will have to be moved.

Mayor Pro Tem Swinson asked if there are any grants to help fray the costs. Mr. Treble stated there are, but not in time to open next summer. The King Fish have expressed interest in applying for grants to help with the costs and additional features such as the swim lanes and diving platform.

Councilmember Whittington asked how long before staff will have concrete numbers. Mr. Treble stated we are ready to put it out for bid and get the ball rolling.

Councilmember Whittington stated he would like numbers at the next meeting. Mr. Treble stated he will try to get the numbers for the fencing, pump house and the renovation of the bath house.

Councilmember Tyson asked if the City owns the lot across from Emma Webb where people park. Mr. Treble stated no. We encourage staff to park in the parking lot near the tennis courts.

Councilmember Aiken asked about the status of the trees. Mr. Treble stated that some of the older trees have been removed. We don't have any near the pool that would jeopardize the bath house or structure that need to be taken down. Mr. Sears added the tree that was damaged was due to the hurricane and it was not near the facility.

Mayor Pro Tem Swinson asked if we have had an inventory on Holloway. Mr. Treble stated he is not sure when Holloway was built, but it is in good shape and serves the community well. We removed the admission cost and the pool's use was doubled.

Mayor Murphy asked if there was an admission cost at Emma Webb. Mr. Treble said it was \$1.

Mayor Murphy asked if the King Fish swim team pays any fees. Mr. Treble stated they pay for staffing after hours from 5:00 to 7:30.

Mayor Murphy asked if there are any ways to generate revenue from the upgrades. Mr. Treble stated if we get proper lighting, we can have lessons at night and we need the programmable hours. There have been requests for after hour parties that cost \$400 for two hours at Woodmen

which is a steep fee. With the waterpark features this could change Emma Webb, and we could charge \$75 for parties.

Councilmember Whittington asked if the changes would be similar to the changes that were made at Holloway. Mr. Treble stated Holloway had a dive tank, and the only thing we did was reduced the depth and added three slides.

Mayor Murphy asked how we plan to pay for the pool. Mr. Sears stated he does not have an answer at this time due to all the other needs that the City has. During the budget process we used a lot of Fund Balance which I said would be unsustainable. We also have Queen Street coming up. We have discussed bonds. We have a lot of things coming together at one time. Emma Webb pool will be built, but we don't know how it will be paid at this time.

Councilmember Aiken asked if we could seek corporate sponsors. Mr. Sears stated if we open by May, that doesn't allow time for seeking funding sources.

Councilmember Tyson asked if we have to borrow money for the ballpark, Queen Street, Emma Webb Pool and a fire truck. Mr. Sears clarified that he had planned to use Fund Balance for Queen Street. The Fire truck will be upward of \$1 million. The ball park is self-sustaining and the agreement is set up so we wouldn't have to use tax dollars and we won't exceed the \$1.625 million.

Councilmember Tyson confirmed that we need \$4 to \$5 million.

Mayor Murphy added and that does not include street resurfacing.

Mr. Sears stated it doesn't include street resurfacing or improvements for the recreation community centers. Martin C. Freeman improvements are well underway through Adidas and Mr. [Brandon] Ingram, but there are also needs at Fairfield, Holloway, Mock and other facilities that we have.

Mr. Sears reminded City Council that the budget did not get to revenue neutral on the tax rate. We needed seven cents, but we only increased the tax rate four cents.

Councilmember Whittington confirmed that Emma Webb cannot open in May, and the City cannot not have it open for an entire summer. Mr. Treble stated it cannot reopen in its current state. Also, we don't want to overload Holloway due to its limited capacity.

Mr. Sears stated repairing the pool is cheaper, but we will be within \$200,000 for a brand new pool with all of the features. It doesn't have to be open in May or June, but we would like to have it opened by July 4<sup>th</sup>, but you don't want to go all summer.

Mr. Treble stated the first solution was to put in a liner for \$400,000, but that does not fix the pump room which has water coming through the walls. We will contact a contractor to get close cost numbers for the project within the next couple of weeks.

**2. Update on New Police Cars.....Alonzo Jaynes**

Alonzo Jaynes, Police Chief, stated our goal is to rebrand the Kinston Police Department, and the transition from Public Safety to Police has given us that opportunity. We had a few officers who requested we go to the original patches and many asked for the black and white traditional cars. There are three examples, and the only difference is the placement of the patches and the word Kinston. He commended Major Barnes for managing the project and making sure we embraced the tradition. These cars will have LED spotlights and single cages. The letter K will be in green outlined in gold and the numbers will be white. We have posted a photo in the Free Press and on social media.

Mayor Murphy asked how was the response on social media. Chief Jaynes stated we had 200 Likes, there were some who were totally against the black and white model. The majority liked it and embraced the traditional model. The department plans to have 10 cars on the line by the first of the year. It will take about 6 years for this model to be completely phased in.

**3. Update on Fire Training Center.....Don Crawford**

Don Crawford, Fire Chief, stated we requested funding for a fire training center for live burn training for employees to provide better training. We started looking at land off J.E. Riddick Boulevard. Commander Davis, Captains Barss and Roddy worked hard on this, and Caswell Center approached us and will allow us to use five acres through a lease. The area was formerly the FEMA campgrounds. We have delivered the lease agreement to Caswell. The facility will be the conex boxes which are metal shipping containers. It will be a six box system with a seventh for storage. It will be a working progress, and we will primarily focus on setting up two burn rooms. Staff has been doing a lot of work and we are ready to purchase the boxes as soon as we get the lease agreement. This is considered a prop instead of a building, so the standards are different. Our long term plan is to fence the area, and it will cost around \$15,000. Asphalt roads are all around the property and hydrants are already in the area.

William Barss, Captain with the Fire Department, stated we received a special notification this morning. During Hurricane Matthew flash flooding, we found out that some of our equipment was not designed for the tasks at hand. Our firefighters fought through the process and saved over 100 people along the Adkin Branch near Morningside Drive. It bought up an intricate need for new rescue boats for the department. Our boat is a 1993 fiberglass boat with a 25 horse powered engine. We have been looking for other means for rescue boats. We applied for a grant, and we have received a grant for 2 inflatable rescue boats.

Captain Barss extended an invitation for a memorial service on Thursday, October 5<sup>th</sup> at 8:30 to honor our fallen firefighters during 2016. Eight of the firefighters are from North Carolina. The Fire Department’s open house will be held October 9<sup>th</sup> -13<sup>th</sup> from 9:00-11:00 each day. There will be twelve learning stations and children will be able to interact with the firefighters.

**4. Update on Telephone System.....Michael Thomas**

Michael Thomas, MIS Director, stated the current phone system is 10 years old and we have been purchasing parts off of Ebay. We found a system with Shoretel, and we hope to have it up and operating by December. It is VOIP and the system will have redundancy. We will have about 250 devices.

**CITY MANAGER’S REPORT**

Mr. Adam Short, Planning Director, stated that Lenoir County has been informed that they will receive \$1 million in CDBG funding through NC Emergency Management and the Department of Commerce, and we have to opt in to participate as a municipality. We have provided a resolution.

Mayor Pro Tem Swinson made the motion, seconded by Councilmember Whittington and upon a unanimous vote the following Resolution was adopted:

**RESOLUTION BY THE KINSTON CITY COUNCIL  
OF THE CITY OF KINSTON  
SUPPORTING THE FILING OF AN APPLICATION FOR  
2017 COMMUNITY DEVELOPMENT BLOCK GRANT-  
DISASTER RECOVERY FUNDS BY LENOIR COUNTY**

**WHEREAS**, the NC Division of Emergency Management and the NC Department of Commerce have made Community Development Block Grant-Disaster Recovery (CDBG-DR) Grant Funds under Federal Public Law 117-223/254 available to impacted counties for Hurricane Matthew recovery activities; and

**WHEREAS**, the City of Kinston is preparing an application to submit to the NC Division of Emergency Management for 2017 CDBG-DR Funds for community development programs and activities, including housing improvements; and

**WHEREAS**, the NC Division of Emergency Management requires that each municipality desiring to participate in the CDBG-DR Project adopt the project activities to be implemented in the County;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Kinston,

**THAT**, the City of Kinston desires to be a full and active partner in the planning and development of the Project activities and funding distribution plan and in the implementation of the CDBG-DR hurricane recovery activities; and

**THAT**, the City of Kinston adopts the project activities and funding distribution plan to be implemented as part of the County's CDBG-DR Project; and

**THAT**, if CDBG-DR Funds are received, the City of Kinston will partner with the County in the County's implementation of eligible hurricane recovery-related activities in its jurisdiction including rehabilitation, reconstruction, repair, temporary rental assistance, flood insurance assistance; and in any other CDBG-DR eligible recovery activity that may benefit the City of Kinston;

**THAT**, if CDBG-DR Funds are received, the City of Kinston agrees that the County will undertake eligible hurricane recovery activities with the primary objective of benefiting low to moderate persons in accordance with goals established by the NC Department of Commerce in the "State of North Carolina CDBG-DR Action Plan" dated April 21, 2017; and

**FINALLY THAT**, the Mayor and City Manager be authorized and directed to act in connection with the County's application and to execute any and all documents related to said application as required.

Rhonda Barwick, Public Services Director, announced that on October 3<sup>rd</sup> we will have our bi-annual Energy Fair from 10-2 at City Hall. On Saturday, October 7<sup>th</sup> we will have our annual Clean Up at the Nature Center at 9:00. We will provide bags and gloves and groups can clean up anywhere in the city and the groups can return to the Nature Center for lunch.

Mayor Murphy stated that he wants to make sure we are encouraging churches, civic groups and non-profit organizations to participate.

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| <b>CITY ATTORNEY'S REPORT</b> |
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| <b>MAYOR AND CITY COUNCILMEMBERS' REPORT</b> |
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Mayor Pro Tem Swinson congratulated Councilmember Solomon on her work at Rochelle Middle School to clean up the property with 902 Church.

Councilmember Solomon stated 902 Church launched a Serveoloy mission, and they served three areas, Rochelle Middle School, The Gate and the Farmers Market. They had over 150 of their members throughout the community which is a testament of what we can accomplish when we work together.

Councilmember Aiken encouraged citizens to vote in the upcoming elections.

Mayor Murphy announced that the Carey Road Extension project's timeline has been moved up, and the NCDOT is inviting the public to an informal meeting from 4-7 at the Global TransPark on Oct 10<sup>th</sup>. There will be maps and experts soliciting public input to extend Carey Road from Rouse Road to Highway 258 North. There are variation and we need input from the community. They will take comments and questions through the end of October.

Councilmember Solomon asked for clarification on the Boards and Commissions appointment process. She stated she has unintentionally misinformed some people because she has not screened applicants, only appointed those presented.

Councilmember Tyson stated that all of the appointment applications are forwarded to City Council in the agendas, and City Council has the right to vote for the applicant or decline the applicant.

Councilmember Whittington noted that this one was different because there were five applicants for three seats. Typically you get one applicant for a particular vacancy, so it is a matter of just voting to approve the appointment unless someone has an objection.

**CLOSED SESSION**

Mayor Pro Tem Swinson made the motion, seconded by Councilmember Tyson and upon a unanimous vote the City Council entered closed session pursuant to NCGA 143.318.11(a)(4); Economic Development at 7:15 pm.

Councilmember Whittington made the motion, seconded by Councilmember Tyson and upon a unanimous vote the City Council returned to open session at 7:34 pm.

**ADJOURNMENT**

Mayor Pro Tem Swinson made the motion, seconded by Councilmember Aiken and upon a unanimous vote the City Council meeting adjourned at 7:35 pm.

Respectfully submitted,

Monique Hicks, City Clerk